

# **QUALITY POLICY**

TerrCon seeks to achieve sustained, gainful growth by providing solutions which consistently satisfy its clients' and investors' needs. Therefore to achieve this, TerrCon is committed to:

Maintain an effective Quality Assurance System certifiable by Good International Industry Standards.

Partner with its suppliers and subcontractors in the provision of quality services to its clients.

Recruit, maintain and grow a competent team of staff who are individually responsible for the quality of their work, resulting in a continually improving working environment for all.

Sustain a high level of quality which enhances the Company's reputation with clients.

Complying with its relevant statutory and QHSE obligations.

Consistently endeavour to maximize client satisfaction by reviewing and growing its quality policy and procedures regularly.

Approved

Mr Nato Simiyu, Director

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# SUSTAINABILITY POLICY

TerrCon acknowledges that in pursuing its goals as a company its activities may have an impact on the environment and linked social systems.

Therefore as leaders and specialists in natural resource management TerrCon will always seek to avoid negative impacts from its activities or otherwise reduce them to acceptable levels.

In so doing TerrCon will consistently:

Fulfil, if not exceed, its legislative obligations in relation to the environment.

Prevent pollution from its business activities through the use of eco-friendly technologies and goods.

Procure its good and services from sources which are not harmful to the environment.

Assess its environmental standing and develop strategies for continuous improvement as well as review its policies regularly.

Create awareness amongst its stakeholders and any other interested parties.

Communicate its objectives and performance against these objectives throughout the organisation and to interested parties.

Approved

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### HEALTH AND SAFETY POLICY

TerrCon acknowledges that Health and Safety is integral to achievement of its objectives, therefore the company will be committed to adequately managing the Health and Safety risks associated with its work.

The company will consistently dedicate adequate resources to implement and maintain Health and Safety Management System which will:

Ensure Compliance with Laws and Regulations.

Continuously Assess and Manage Risks.

Continuously improve the company's Health and Safety Performance.

Take due care to ensure that activities are safe for employees, associates and subcontractors and others who come into contact with our work, including the general public.

Ensure subcontractors perform in similar manner so that our Health Safety Policy and their Health and Safety Policies are not compromised.

Collaborate with our clients, suppliers and the industry to establish and achieve the highest Health & Safety standards.

Adopt a forward-looking view on future business decisions that may have Health & Safety consequences.

Create awareness and train our staff in the needs and responsibilities of Health & Safety management.

Communicate its objectives and performance against these objectives throughout the organisation and to interested parties.

Approved

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# **SOCIAL POLICY**

TerrCon and its staff will always be committed to ensuring that its activities are undertaken in a manner that promotes the sustained growth of the people and communities wherever they work as exemplary corporate citizens. They will always base their activities on the highest standards and principles in Equal Opportunities, Capacity Building, Human Rights, Corporate Social Responsibility and the development of Local Content.

In so doing the firm and its staff will always:

Identify, assess, mitigate and monitor the social risks associated with its activities and document the process. They will also perform audits of its social management system and continuously improve its performance.

Exploit any opportunities of building the capacities of stakeholders and their social capital wherever they work and in line with the social objectives of their clients.

Respect people and their cultures, cultural resources, ideals, ideas and opinions regardless of their background, ethnicity, religion, gender race, creed or any other distinction. They will also not promote any bias or prejudice neither will they conduct their activities in a manner that disadvantages any groups or communities.

Promote and integrate the principles Equal Opportunities in all its activities and demonstrate this as much as necessary. They will also promote and support the development of Local Content wherever they work and always demonstrate this in its activities.

Continuously train its staff to build their capacities, and social and technical acumen to fulfil their duties.

Respect and uphold the Human Rights of the communities, including Indigenous Communities, wherever they work as well as those of its clients and other staff.

Never use of promote the use of child and forced labour and where feasible they will always practice due diligence on its supply chain to ensure it complies with all pertinent labour, environmental, health and social legislations.

Communicate its objectives and performance against these objectives throughout the organisation and to interested parties.

Approved

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### **BUSINESS ETHICS**

TerrCon, its staff and subcontractors will always seek to achieve the highest standards to deliver its services and goods as per the company's goals. In this respect we will observe and stand-by the principles below which will ensure the company meets its legal obligations and promote sustainability:

### **HONESTY**

We will not say things that are untrue. We will never deliberately mislead. We will be as candid as possible, openly and freely sharing information, as appropriate to the relationship.

#### **COMPLIANCE**

We will carry out our activities as required by the law and respect the rule of law. We will not engage in any activities outside of the law and we will respect due processes.

#### **PROMISE-KEEPING**

We will go to great lengths to keep our obligations. We will not make promises that can't be kept and we will not make promises on behalf of the Company unless we have the authority to do so.

#### **FAIRNESS**

We will create and follow a process and achieve outcomes that a reasonable person would call just, even-handed and non-arbitrary.

#### RESPECT FOR OTHERS

We will be open and direct in our communication, and receptive to influence. We will honour and value the abilities and contributions of others, embracing the responsibility and accountability for our actions in this regard.

### **BENEVOLENCE**

We will maintain an awareness of the needs of others and act to meet those needs whenever possible. We will also minimize harm whenever possible. We will act in ways that are consistent with our commitment to social responsibility.

#### **INTEGRITY**

We will live up to TerrCon's ethical principles, even when confronted by personal, professional and social risks, as well as economic pressures.

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Corporate & Community Sustainability

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